

KYEHA Board Meeting Minutes
For
November 1, 2016
Marriott Griffin Gate, Lexington, KY

This meeting was called to order by Ms. Erica Brakefield, President, at 10:16 am EDT

Roll call- was verified via sign in sheet (attached) – 20 board members present.

Jeff Lanter, Annhall Norris, Greg Dott, and Lewis Ramsey were not present.

Proxies- Pamela Hendren present as proxy for Annhall Norris

Minutes from the August 2016 Board meeting were reviewed and accepted as corrected.

Mrs. Strevels made the motion to accept the minutes as corrected. Ms. Sarah Oaks seconded the motion. There was no discussion and the motion passed.

President: Erica Brakefield reported:

1. Ms. Becky Gillis has been appointed as the new Division Director of the Division of Public Health, Protection, and Safety. Several other positions are still open.
2. Dr. Poe passed away and at this point there is no replacement.
3. Amber Ballinger has been hired to replace Tammy Warford.

President Elect: Don Jacobs reported:

1. Mr. Jacobs continues to work on an agenda for the annual conference.

Vice-President: Jessica Davenport -No report

Treasurer: Laura Strevels reported:

1. Mrs. Strevels passed out the quarterly financial information to the Board.
 - a. Mrs. Strevels reported the storage unit fee of \$35 will be due on October4, 2016 and has not yet been posted.
 - b. Dividends from October will be posted today and then entered.
 - c. A \$100.35 deposit for hotel accommodations for the IEHA planning meeting was posted.

Secretary: Sue Jewell reported:

1. Board members approved the minutes of the August 2016 meeting as corrected.
 - a. Spelling of Ms. Oaks first name corrected where the “h” was dropped.
 - b. In Ms. Brittany Wells report the word “hand” was made plural.
2. Minutes from the August meeting were signed off and will be forwarded to the website coordinators.

Membership Chair- Leanna Cavin reported:

1. Student membership has increased by one.
2. Current membership includes 142 active members, 32 student members, and 111 Life members.
3. Mr. Larry Trussell and Mr. Wayne Biddle were nominated for life membership.

Motion to accept Officers reports:

Motion- To accept the Officer's reports as presented by Mr. Kenny Cole

2nd – Mr. Charles Ward There was no discussion and the motion passed by majority oral vote.

Directors Reports-

Region 1 –

Jay Fillman reported:

1. Christian County -
 - a. Finishing their mosquito surveillance program.
 - b. Planning continues for the solar eclipse. Current estimates of attendance are from 25,000 to 250,000 people.
 - c. A group called SOLQUEST is planning a revival in town adding approximately 10,000 people the same week as the eclipse.
2. Green River District-
 - a. Mosquito surveillance has been completed.
 - b. Has instituted the letter grade placard system – but are having trouble with the tape on “C” placards.

Joel Barrett reported–

- 1.

Region 2-

Vacant

Region 3-

Charles Ward reported–

1. Oldham County has an opening for an Environmentalist II as Jessica is leaving.

Scott Nethery reported-

1. There are two new employees at Louisville Public Health and Wellness, Travis Byerly and Nick Hart.
 - a. Travis Byerly – Food Safety
 - b. Nick Hart – Environmental Manager of mosquito control, hazmat, and lead programs

2. The Louisville Metro Department of Public Health and Wellness is now PHAB Accredited. The Department

Greg Dott- No not present

Region 4-

Vonia Grabeel reported:

1. The SOAR program competition of which Dr. Hacker has oversight sent 4 people and two mentors to the environmental program. The competition covered smoking and drug use. Jim Klyza and Paul won.

Region 5-

Gene Thomas reported-

1. There has been a great increase in lead cases due to the new criteria.
2. The RS committee met. The committee's focus this year will be on training. There is now a Cabinet representative on the Board.
3. A 1500-unit solar farm has been proposed for Harrison county.

Nathan Powell reported-

1. Lexington Fayette held a flu clinic with over 900 people attending.
2. The needle exchange program is successful.

Annhall Norris reported-

1. The Food Safety Branch has seven vacancies: Branch Manager, Food Manufacturing Supervisor, four Food Manufacturing Field Inspectors, and Sheri Freeman's Administrative position.
 - a. Pam Hendren is the Interim Branch Manager.
 - b. Interviews were held for Food Manufacturing Supervisor but no decision as of yet.
2. Randy Gooch left Jessamine County to accept the Deputy Commissioner position with the State.
 - a. Jessamine County is searching for a Public Health Director
3. Lindsey Ames had a little girl, Felicity Belle, on September 9th.
4. Annhall is now working at University of Kentucky as an Extension Associate for Food Safety and Preservation with the Department of Dietetics and Human Nutrition.
 - a. Phone – 859-257-1812
 - b. E-mail - Annhall.Norris@uky.edu

Kenny Cole reported-

1. Some money for the landfill settlement has been put in escarole for the middle and high school.
 - a. Litigation is beginning in court
2. A landfill worker fell into a solidification pond and died. OSHA is investigating.

Region 6-

Sarah Oak reported-

1. Don Jacobs and Rachele Cobb successfully managed the annual Wool Fest in Falmouth.
 - a. Event was held October 7-9, 2016 in Falmouth.
2. Three Rivers District Environmental met all performance standards for inspections for the first quarter of fiscal year 16/ 17.
3. Three Rivers District will be teaching swimming pool operator and onsite sewage installer classes in the spring. Dates are being finalized.

Brittany Wells reported-

1. Zika response:
 - a. A total of 1463 mosquitoes were caught and identified in the Northern Kentucky Independent District Health District (NKIDHD).
 - i. 37% were Aedes vexans
 - ii. 18.5% were Aedes albopictus
 - iii. No Aedes aegypti were caught
 - b. From April to October 84 locations were treated with larvacide
2. Swimming pools:
 - a. The District has developed a form for all swimming pool components which allows better tracking. The district just completed our first season using this form and it has helped inspectors identify changes quicker in the field.
 - i. NKIDHD has over 350 pools
 - ii. All changes are to be approved by Frankfort

Region 7-

Cassie Prather reported –

1. Montgomery has pulled off another Court Days, a four-day event which occurs annually the second weekend of October.
2. On August 26, 2016, the health Department was made aware of an arsenic leaching issue from a wood treatment facility. The facility shutdown and fell off the radar of supersites.
 - a. The land was subdivided, fifteen homes were placed on the property and people have been living on the land
 - b. Nail samples were tested, 5-10 ppm of arsenic would be normal, however these samples tested as 75,000 ppm.

Farm Methods-

Lewis Ramsey- not present

Industry at Large

Jeff Lanter- Not present

Carl Rust reported-

1. The household hazardous waste will be held at the Florence Stadium for Boone, Kenton, and Campbell counties.
 - a. Kellogg is volunteering to help.

Dr. Gary Brown reported-

1. FDA is regulating vaping now through the tobacco permitting process.
2. FDA is also restricting new tobacco products for the market

Motion- A motion to accept the Directors reports as given was made by Sarah Oaks.

A second was made by Joel Barrett

There was no discussion and the motion passed by majority vocal vote.

Parliamentarian-

Heath Stone -present

COMMITTEE REPORTS

Standing Committees-

Audit- Chair- Don Jacobs -no report

Awards-Chair - Jessica Davenport reported

1. Three people are needed to judge the awards.
 - a. Anyone on the committee is not eligible to receive an award.

Budget – Don Jacobs -no report

Exhibits – Chair - Gene Thomas reported

1. If anyone has any ideas or contacts, please forward them
2. Currently reaching out to exhibitors participating in the past.
3. Mr. Jacobs will update the list of past exhibitors and forward it to Mr. Thomas.

Legislative – Chair- Tony White- no report

Nominations/ Elections (A) Chair- Jessica Davenport reported

1. There are still a few openings for elections.

Program - Chair-Don Jacobs Co Chair- Jessica Davenport

1. There are still some openings for presenters and topics if anyone has any suggestions.
2. There may be an opportunity have David from Department of Agriculture to provide pesticide training.
 - a. Mr. Cole discussed the UK short course he attended.
 - i. 60+ vendors
 - ii. \$100 registration for Local Health Departments

Publications (A) – Justin Pittman reported

1. Fall news is ready to go out
2. Information on the conference, exhibits will be posted on the website shortly (November of December)

Scholarship (A) – Chair - Sarah Oak

1. The application has been updated and added an essay of 250 words or less for the candidate to discuss their need/ desire/ application of this scholarship.
2. The first of October an e-mail account (kyehscholarship@gmail.com) will be set up for applications.

Silent Auction (A) - Chair – Nathan Powell reported

1. Mr. Powell presented a solicitation letter for KYEHA's silent auction to the board for their review and any other suggestions.
 - a. No one had suggestions however Mr. Powell asked if anyone has suggestions to forward the ideas to him.

AD HOC COMMITTEES

Administrative and Procedures (A) - Cathy Akins – no report

Hotel Procurement – (R) Chair – Don Jacobs

Interstate Environmental Health Seminar (A) - Vonja Grabeel, Erica Brakefield

1. The planning committee meets this Friday (11/04) in Gatlinburg.
2. Proposed speakers are; Vonja Grabeel on pools, Laura Strevels on septic systems.
 - a. Dr. Gary Brown volunteered to be a presenter.
3. A determination may be made to waive the registration fee for speakers.

Students (A) – Jim Klyza- Kenny Cole – no report

Website Coordinator (A) – Justin Pittman, D. Greg Dott

1. KAMFES domain is gone
2. Will post meeting info as soon as it is received

A motion was made to accept committee reports by Scott Nethery

2nd - the motion to accept committee reports were seconded by Jay Fillman

No discussion.

Motion passed by a majority via oral vote.

OLD BUSINESS

1. NONE

NEW BUSINESS

1. Jessica asked to form a committee for outreach pertaining to membership and elections.
 - a. Ms. Brakefield stated as chair of the elections committee you already are empowered to form this committee.
2. Ms. Sarah Oak informed the Board she is aware several scholarship applications are in the mail but will not be received by her on the stated deadline for submission.
 - a. Ms. Oaks made a motion to move the scholarship submission deadline to November 30, 2016 when the Executive Board will be meeting to final the annual conference facility and food arrangements.
 - i. No second was made.
 - ii. Discussion included the policies and procedure adjustment, expected receipt of the applications is two days after the stated deadline, and the ability to vote for a candidate via e-mail.
 - iii. Ms. Brakefield made a motion to accept the applications and have the Boar vote via e-mail.
 1. Seconded by Sue Jewell.
 2. Motion passed by majority of vocal vote.
3. Life memberships:
 - a. Larry Trussell was nominated for life membership.
 - i. Membership and work record verified
 - ii. Kenny Cole made a motion to accept Mr. Trussell for life membership
 - iii. Don Jacobs seconded the motion.
 - iv. No discussion
 - v. Motion passed by a majority via oral vote.
 - b. Wayne Biddle was nominated for life membership.
 - i. Membership and work record verified
 - ii. Laura Strevels made a motion to accept Mr. Biddle for life membership
 - iii. Jay Fillman seconded the motion
 - iv. No discussion
 - v. Motion passed by a majority via oral vote.
4. Mrs. Strevels presented information on the registration fee for the upcoming annual conference/

- a. Mrs. Strevels made a motion to keep the registration fee for the 2017 annual educational conference remain the same as last year which was \$100 for active members and \$40 for students.
 - b. Motion was seconded by Don Jacobs
 - c. No discussion
 - d. Motion approved by majority vocal vote
5. Proposal to shift Estill County from Region 5 to Region 4
- a. Reasons: There is an abundance of participation from Region 5 in the KYEHA board but not from Region 4. In the past, the Region 4 Director position was filled by appointment by the President. The addition of Estill County to Region 4 would provide that region with representation. The vacancy in Region 5 could be filled by appointment until the next election. This would also allow the Region 5 Director's terms to be more staggered.
 - b. Robert's rules, KYEHA Constitution and By-Laws, as well as Policies and Procedures were reviewed and discussed for application.
 - c. The proposal was discussed with Mr. Cole Director of Region 5 and resident of Estill County.
 - d. Mrs. Laura Strevels made a motion to form a committee to review this proposal.
 - i. This motion was not seconded.
 - e. The proposal was withdrawn.
6. Ms. Erica Brakefield asked for any other new business.
- a. Mr. Jay Fill man suggested the life membership roster be reviewed for any passed members.
 - b. Ms. Cavin, Membership Chair asked if anyone knew of a member that passed to let her know.

MOTION TO ADJOURN

A motion was made to adjourn this Board meeting by Sarah Oak

Motion seconded by Joel Barrett.

There was no discussion. The motion passed by majority via vocal vote.

Erica Brakefield adjourned this meeting and reminded everyone the next full Board meeting and membership business meeting is at the annual educational conference.

Respectfully submitted by _____ date _____

Accepted by _____ date _____

Name

Title