

KYEHA Board Meeting Minutes

For

Board Meeting

At Marriott, Lionsgate in Lexington

Nov 13, 2018

This meeting was called to order by Jessica Davenport at 10:05 a.m.

Rollcall – sign in sheet, 18 present

Proxies- Chris Dedic for Jay Fillman

Minutes were sent via e-mail for review. Corrections were received from Mr. Justin Pittman, Mr. Carl Rust via Jessica Davenport, and from Mrs. Annhall Norris. These corrections were made and no other corrections were submitted.

Motion to accept the minutes as corrected made by Dr. Brown.

Second by Charlie Ward

Accepted by majority oral vote.

President: Jessica Davenport reported-

1. NEHA is seeking candidates for national offices. The deadline for consideration is December 1st to align with NEHA's next election. Nomination forms are available at <https://www.neha.org/about-neha/governance/elections> contact Lynne Madison at reion6rvp@neha.org or 906-280-2645
 - a. Dr. Gary Brown is running for 2nd vice President
 - b. Seeking a Region 6 Vice President
 - i. This position presents Kentucky, Illinois Michigan, and Ohio

President Elect: Gene Thomas reported-

1. After the February meeting during which we were approached by Ms. Becky Gillis to hold a third tract at the 2019 annual Educational conference Ms. Kim Jarred was designated as the contact person for development of this program.
 - a. After the meeting there was bad communication
 - b. The third tract was cancelled during the August Board meeting
 - c. Ms. Gillis approached Mr. Thomas about re-instating the third tract
2. The Children's Health Summit was held at Georgetown College.
 - a. Dr. Dyjack, NEHA Executive Director, was the keynote speaker.

Vice-President: Charles Ward - No report

Treasurer: Laura Strevels reported-

1. A slight increase in expenditures including a review of current financials (attached)

Secretary: Sue Jewell reported-

1. On September 25, 2018 Mr. Charles Ward and I met with Ms. Becky Gillis to discuss why the KYEHA Board cancelled the third training tract requested by Ms. Gillis at the February AEC
 - a. Ms. Jewel discussed her limitations to reinstate the third tract, the reasons the third tract was cancelled, KYEHA as an organization, the contract and how it was handled (acceptance, review, changes by third party), and activity of representatives appointed by Ms. Gillis.
 - i. Ms. Gillis stated she did not agree to the terms of the contract, as she had given a 90-minute PowerPoint presentation, which contained none of the items in the contract.
 - ii. Ms. Gillis did not review the contract as she has a “full plate”.
 - iii. Ms. Jewel clarified the meeting being discussed was the annual business meeting during which Ms. Gillis requested the third tract for seldom offered training and the terms of the contract were discussed and derived.
 1. Contract items were taken from the minutes of the meeting.
 2. Ms. Gillis stated the Preparedness Branch needed to be invited.
 - b. The narrative, the supporting documents, and the voice recording are submitted to the permanent record of KYEHA.

Membership – Chair- Leanna Cavin -reported

1. There are 275 total members to date.
 - a. 146 Active members
 - b. 115 Life members
 - c. 14 Student members
2. No Life members have been nominated this year.

Directors Reports-

Region 1 –

Chris Dedic, proxy for Jay Fillman reported-

1. David Miller, Environmental Supervisor, Green River District Health Department, retired August 31, 2018.
2. The Green River District Health Department advertised for the position of Environmental Director.
 - a. Some people applied, however no applications made it through the state registry.
 - b. Considering other options such as Program Director or Environmental Supervisor.
3. Matthew Wood, Environmentalist, Hopkins County Health Department has been in Tennessee completing a lead accessor training course.

Joel Barrett reported-

1. In September the BBQ on the river had 72 vendors and 20,000 to 30,000 attendees.
2. The fall quilt show had approximately 20,000 attendees
3. Purchase District Health Department was involved in the cyclospora outbreak associated with McDonald’s lettuce.

4. Spire, out of Chicago is baiting for rats in the region.
5. A truck containing blood, wrecked on the highway.
 - a. Reported by EMS responders as “blood in the road”.
 - b. Blood samples and sharps all over the road.
 - c. Advised blood clean-up for cleaning crew responding to the wreck.

Region 2-

Vacant

Region 3-

Kathy Fowler reported-

1. Oldham county is developing a comprehensive smoking ordinance which will be all inclusive.
2. Hepatitis A cases reported are mainly associated with the local prison.
3. Louisville is teaching a suicide prevention program.
4. This year’s mosquito program has been wrapped up.

Scott Nethery- not present but submitted

1. There have been 634 Hepatitis cases in Louisville.
 - a. Cases peaked in June and have been decreasing since
 - b. Proactive measures of needle exchange and vaccinations are ongoing
2. There have been five cases of West Nile virus.
 - a. Several pools are being treated
3. Louisville Metro Health Department is working with Lexington Fayette Health Department on a new tattoo regulation.
4. Louisville Metro Health Department has been awarded two AFDO grants to continue work on their Retail Food Assessment.

Region 4-

Dr. Brown reported for Vonja Grabeel-

1. Eastern Kentucky University (EKU) has proposed hosting the Interstate Environmental Health Association (IEHA) annual conference this year.
 - a. South Carolina has not responded or attended the planning meeting.
 - b. The next state already has contracts and plans in place for 2020.
 - c. EKU and environmental students proposed hosting the IEHA meeting separate from KYEHA
 - i. Onsite dorm suites will be available for attendees
 - ii. Food option offered at the cafeteria
 - iii. Low registration cost
2. The EKU environmental student association will hold their symposium March 20th.
3. EKU has received a HUD housing grant
 - a. They will be exhibiting

Region 5-

Erica Brakefield reported-

1. Youth camp training will be offered Thursday, November 15, 2018 at 10 am via webinar.
 - a. This is the first time trying to offer training via webcast
2. The Division is trying to update regulations by December 1, 2018.
 - a. Request for any updates will be sent out again
 - b. Mostly minor changes

Nathan Powell reported-

1. Various outbreaks are going on.
 - a. The hospital is vaccinating their own staff
 - b. Lexington Fayette Health Department is putting out CDC guidelines for clean-ups

Annhall Norris reported-

1. Marcia Hodge, Director of the Garrard County Health Department retired.
 - a. Mr. Brent Blevins is acting as the Public Health Director for both Garrard and Boyle counties.
2. Woodford County Health Department has a new environmentalist – Barrett Schoek.
 - a. Mr. Schoek was previously employed by Lexington Fayette Health Department
3. Mr. Heath Stone is now working in Bullitt County Health Department.
4. Mr. Jay Smith transferred from Woodford County to be the environmentalist in Garrard County.

Region 6-

Justin Pittman reported-

1. Three Rivers District Health Department is recording Hepatitis A cases.
 - a. Believed to be the trickle effect from Northern Kentucky area

Brittany Wells reported-

1. Northern Kentucky Independent Health Department (NKID) trapped mosquitoes this summer and had a positive pool for West Nile virus in Kenton County traps.
2. Submitted eleven bats to the Rabies Lab in August for testing.
 - a. One came back positive
 - b. This bat was the only one known to have bitten
 - c. This bat as from Kenton County
 - d. In the previous five years bats have tested positive in Boone and Campbell Counties
3. The first annual Greater Cincinnati Tattoos Art Convention was held at the Northern Kentucky Convention Center September 7th-9th.
 - a. 80 temporary permits issued
 - b. 150 artists participated

Region 7-

Jackie Cole reported-

- 1. Hepatitis A training will be gearing up in eastern Kentucky.
 - a. Pike County has one confirmed case of Hepatitis A
- 2. Mr. Jackie Cole is the moderator of the CADA Environmental Health forum.

Industry at Large

Jeff Lanter – not present

Carl Rust reported-

- 1. The household hazardous waste collection event had 2693 vehicles come through.
 - a. Actual collection numbers are still being tabulated
- 2. Kellogg is offering an internship opportunity for the summer of 2019.

Dr. Brown reported-

- 1. More details on the efforts of ECU sponsoring the IEHA conference.

Motion to accept Officers and Directors Reports:

Motion-A motion was made to accept the Officer’s and Director’s reports as given by Mr. Justin Pittman

Second for the motion was made by Mr. Joel Barrett

The motion was passed by majority oral vote.

Parliamentarian-

Heath Stone – not present

COMMITTEE REPORTS

Standing Committees-

Awards-Chair – Charlie Ward reported-

- 1. Mr. Ward has sent out an e-mail requesting nomination for awards and received one award nomination.
 - a. He is requesting additional nominations

Exhibits– Chair – Don Jacobs reported-

1. Mr. Jacobs has received a copy of the exhibiting application.
 - a. Mr. Jacobs will send the application to past exhibitors
 - b. Please forward any interested parties wishing to exhibit to Mr. Jacobs

Legislative – Chair-Joel Barrett – no report

Nominations/ Elections Chair- Charlie Ward reported-

1. Mr. Ward has reviewed the Board members terms to determine where candidates are needed.
 - a. Mr. Ward reviewed and verified nominees and positions with the Board

Program- Chair-Gene Thomas reported

1. Mr. Thomas stated there will be a planning meeting at 11:15am this morning.
 - a. The field trip is scheduled
 - b. Discussed possible topics
 - c. Dr. Dyjack will be the keynote speaker

Publications – Justin Pittman reported-

1. Mr. Pittman stated he will post a conference and award nominee reminder on the website.

Scholarship – Chair – Brittany Wells reported-

1. The scholarship committee met prior to the Board meeting to review applications and choose the recipient.
 - a. Ms. Wells developed a scoring system to rate/ evaluate applicants on an even basis
 - b. Ms. Wells will notify the recipient and announce the award at the annual conference

Silent Auction - Chair – Nathan Powell reported –

1. Silent action is proceeding.

AD HOC COMMITTEES

Interstate Environmental Health Seminar -Erica Brakefield- reported

1. Tennessee and Virginia were the only states beside Kentucky to attend the planning meeting.
 - a. South Carolina should be in rotation to host the meeting this year but there has been no communication
 - b. Maryland is hosting in 2020 and already has contracts and plans.
 - c. EKV is willing to host this year's meeting
 - i. Registration fee will be \$300 for three days including meals
 - d. Virginia and North Carolina are joining/ rejoining the association

Website Coordinator – Justin Pittman reported-

1. Mr. Pittman stated the website has been rebuilt in a new format.
 - a. Mr. Nathan Powell inquired about the sponsor page

Motion-A motion was made to accept committee reports as given by Dr. Gary Brown.

A second for the motion was made by Mrs. Laura Strevels.

The motion was passed by majority of an oral vote.

OLD BUSINESS - none

NEW BUSINESS

1. **Proposal to the Constitution and Bylaws clarifying eligibility for nomination of Directors**
 - a. Regional Directors must be Registered Sanitarians with the exception for those Directors as described in Article IV Section 2.C.
 - b. Three quarters of the Executive Board must be registered sanitarians and in good standing with the association

Copies of the changes were distributed to the Board for review (attached). Discussion was brief and no changes were made to the recommendations.

A motion was made to accept the changes as presented by Ms. Sue Jewell

A second to this motion was made by Mrs. Annhall Norris

The motion passed by majority via oral vote.

2. **Proposal to remove in the Constitution and Bylaws to remove “Dairy” and “milk” references pertaining to Directors and awards.**
 - a. Opens the Directorship and awards to all environmental industries, suppliers, and related environmental health regulating agencies.
 - i. Position and award title change only
 - ii. Milk and dairy industry remain included
 - b. Removes “Farm methods” Directorship
 - i. Makes a third “Industry” Directorship

Copies of the proposed changes were distributed to the Board members present (attached). A brief discussion occurred without any changes to the submitted changes.

Motion – A motion was made to accept these clarifications and changes as stated by Mr. Joel Barrett.

A second was made by Dr. Gary Brown

This motion passed by majority oral vote.

These changes will be sent to members for their review prior to the annual business meeting at the annual educational conference.

Changes will be sent out via membership e-mail and posted on the KYEHA website.

Seeing no other business to be addressed by the Board Mrs. Jessica Davenport entertained a motion to adjourn.

MOTION TO ADJOURN

MOTION-A motion made to adjourn this Board meeting by Dr. Gary Brown.

A second to the motion was made by Mr. Joel Barrett.

The motion passed by majority via oral vote.

Respectfully submitted by _____ date _____

Accepted by _____ date _____

Name

Title